



The Albuquerque Doll & Toy Sale You are Invited to Participate!

Saturday, November 4, 2017 10:00 am-3:00 pm
St. Paul's UMC Chapman Hall
9500 Constitution Avenue NE Albuquerque, NM 87112
Location: North of I-40 on Eubank, West on Constitution

TABLE & BOOTH CONTRACT

- _____ 8' Table, 2 chairs & 2 badges \$65 each
- _____ Booth: Three 8' Tables, 2 chairs & 2 badges \$185
Booth preference (choose 1): Straight, U shaped, end of row or wall
- _____ Electrical hookup \$10.
- _____ Additional badges, (limit 2 extra per dealer) \$8 Each

\$_____ = TOTAL AMOUNT DUE **Must be paid in full** by Oct. 21, 2017

Please send this page with your check for registration. Your cashed check is your receipt and confirmation.
Make checks payable to: **Anita Husby, 1525 Catron Ave. SE, Albuquerque, NM 87123**
For more information, phone 505-508-0351, email nitak2@hotmail.com, or www.Dolls-4U.com

Tables will be allocated by balancing doll and toy vendors. Please reserve your tables **early** to assure a space at this show. **This is a Contract.** Please Print:

Your Name _____

Company Name _____

Address _____

City/State/Zip _____

Phone _____

E-mail _____

Products offered (required): _____

The exhibitor, co-exhibitor and Anita Husby agree to be bound by the terms, conditions, and rules set forth in the Rules & Regulations, hereof, all of which are incorporated in and form part of this contract. Further, the exhibitor indemnifies and agrees to hold harmless Anita Husby and/or St. Paul's United Methodist Church and their respective officers, directors, employees, and agents from any actions, losses, costs, damages, claims, and expenses (including attorney's fees) arising from any damage to property or bodily injury to the exhibitor, his co-exhibitors, agents, representatives, employees by reason of the exhibitor's occupancy or use of the exhibition facilities.

Authorized Signature _____ DATE _____

Spread the Word! How many can we send you? Small flyers _____ Posters _____

Please return this page to Anita Husby, 1525 Catron Ave. SE, Albuquerque, NM 87123.
Keep the second page for your reference.

Show Rules & Regulations

- Show hours: public admission on Nov. 4th is from 10:00 AM to 3:00 PM.
- Set up is **Saturday** 7:00 AM to 10 AM. Dealers who have not checked in prior to 9:40AM the day of the show will forfeit their tables.
- Each dealer has one helper. You can buy up to two more helper badges for a maximum of four people per booth or table. No other people are allowed in your space until the show begins.
- **Parking:** You may park next to the building while unloading only. Please unload on the north side of the building using the indicated doors.
- **Booth/table fees: All Spaces** are subject to reassignment if the final payment is not received by Oct. 21, 2017. *There will be a \$25.00 fee for returned checks.*
- **Cancellations:** There are no refunds, but you may receive credit toward a future show. There is no credit for a cancellation notice that occurs within one week (7 days) of the show / set-up date.
- **Entry fees** are based on a 'per table' basis. A standard 'table' being defined as approximately 2.5' x 8' in size, plus reasonable exhibitor access. Displayed items must occupy the space purchased as indicated above. Aisles and fire exits must be kept clear. Oversize displays and exhibitor provided tables must be approved in advance. **You will need a cover for each table.** The cover should be attractive in appearance and hide any boxes, etc. that are stored under the table. Anita Husby reserves the right to have Exhibitors remove display and merchandise items that may not be in keeping with the show's image.
- **Signs:** We encourage special signs to highlight your product or service. Anita Husby reserves the right to have Exhibitors remove signs not in keeping with the show's image.
- **Subletting** of tables or vending space is not allowed.
- **Your area** must be ready for showing by 10:00 AM. Exhibits must remain in place, properly staffed and available to the public until 3:00 PM when the show officially closes. Early disassembly and packing is discourteous and unfair to the paying customer, and can create unsafe conditions.
- **Exhibitors** shall abide by and observe all laws, rules, regulations and ordinances of any applicable governmental authority and all rules of Chapman Hall. Interference or obstructions of neighboring space, or actions that impede the aisles are prohibited. Loud or excessive noise is prohibited.
- **The exhibitor** hereby agrees to indemnify, defend, protect, hold harmless and save Anita Husby and St. Paul's United Methodist Church from any and all claims, demands, suits, liability, damages, loss, injury, costs, attorney's fees and expenses of any nature which might arise from any action or failure to act, or negligence of the exhibitor or any of its co-exhibitors, officers, agents, employees, representatives or assignees. Exhibitors are encouraged to insure themselves against loss and claims. Further, the exhibitor, co-exhibitor, agent, employee or assignee shall not hold the show producer, its employees, agents or assignees accountable or liable in case of fire, water, flood, earthquake or other acts of God or war, riot, or other forms of civil unrest or any accident or loss therein related. Any infringement of copyright or patent rules and regulations are the sole responsibility of the exhibitor. Anita Husby and its employees, agents or assignees are not responsible for any actions of the event center employees, agents or assignees. This agreement was prepared in and shall be governed by and enforced in accordance with the Laws of the State of New Mexico.
- **Exhibitors** will be held financially responsible for damage to the exhibition hall caused by the exhibitor or his co-exhibitor, agent, representative, employee, or assignee.
- **Smoking** is not allowed on any church property. This is a state law!!!
- **New Mexico sales tax** collection and reporting is the sole responsibility of the exhibitor.
- **Door prize donations** are welcome for half hour drawings. **Be sure to include a business card to advertise your space and business.**

Directions: From I-40, take the Eubank exit north to Constitution, and turn left on Constitution. The Church is on the south side of the street. Unloading will be from the north entrances to the hall. **Hotels** are available in Hotel Circle, just two blocks from the show on Eubank and I-40: Holiday Inn Express (505-275-8900), Guesthouse Inn (505-271-8500) and others.